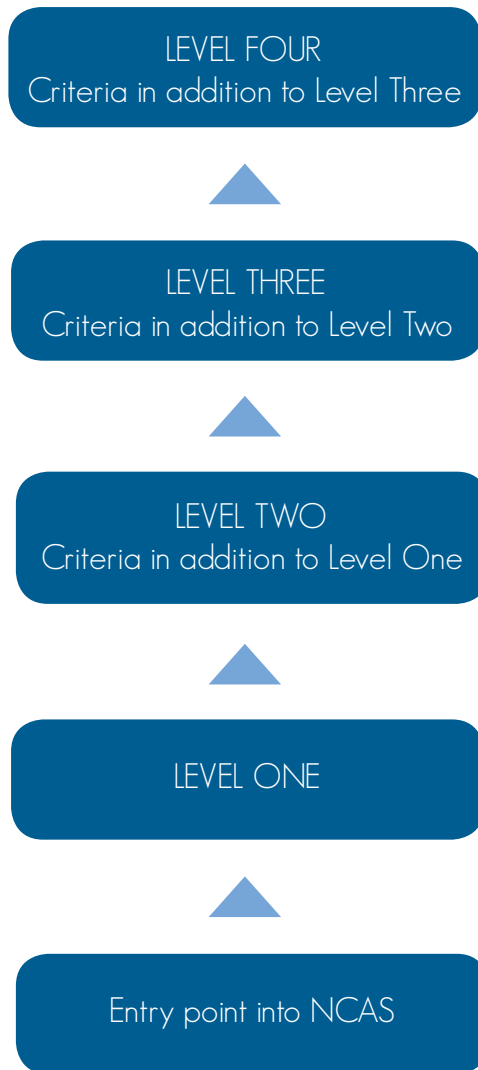


National Club Accreditation Scheme Community Criteria



The National Club Accreditation Scheme (NCAS) has four (4) levels of accreditation. The levels progress in chronological order:

- Level 1
- Level 2
- Level 3
- Level 4

The entry level for the NCAS is Level 1. Clubs are not able to enter the accreditation scheme at any other point. To progress from one level to the next, clubs must apply for accreditation to the next level in sequence.

Clubs are not able to skip levels as the criteria on each level build on the criteria achieved at the previous levels. For clarification, a club who achieves Level 4 accreditation will have demonstrated all criteria from the three previous levels.

1 Star Rating

Themes	National Criteria	Notes/FFA Template
Teams Entered	<ul style="list-style-type: none"> A minimum of 1 Team entered into a Registered Competition through an Association, Zone or Member Federation. Club must be using MyFootballClub to register all players All teams must play appropriate small-sided football formats (if they cater for these age groups) 	Refer to NRR's for what constitutes a Registered Competition.
Club Management & Governance	<ul style="list-style-type: none"> Must be incorporated Must have Member Federation/Zone approved constitution. Must adhere to the National Registration Regulations Display FFA Codes of Conduct for players, coaches and parents. Clubs should complete any relevant financial disclosure forms that are required by their State/Territory Government. Clubs should encourage all active volunteers to register through MyFootballClub Must have Small-Sided Football Coordinator in place Must have Position Descriptions in place for President, Secretary, Treasurer and Small Sided Football Coordinator. 	Example Constitution (available upon request - can be slightly different in each MF) FFA Codes of Conduct. Sample AGM Minutes. Smoke Free soccer Policy.
Child Protection	<ul style="list-style-type: none"> Must adhere to the FFA Member Protection Policy Club personnel must abide by the relevant Child Protection legislation in each State/Territory including any specific checks that may be required. 	FFA will provide the Member Protection Policy and Member Federations will provide relevant legislation with respect to appropriate working with children checks
Accredited Coaches	<ul style="list-style-type: none"> 25% of coaches qualified to appropriate level, could include any of Grassroots, Juniors, Youth and Senior Certificate or license courses. Minimum 5% female coaches. 	FFA to provide guidelines on appropriate coaching levels.
Safety and Risk Management	<ul style="list-style-type: none"> Minimum of one person with Sports First Aid (Sports Medicine Australia) qualification in the club (other equivalent qualifications will be recognised). At least one fully stocked first-aid kit FFA/Member Federation approved Risk Management procedures being followed 	Gow-Gates to provide Risk Management support material. Non-participating Member Federations (in national program) to provide their equivalent material. Good Sports to be promoted to clubs as an effective method of education and awareness
Promoting Positive Behaviour	<ul style="list-style-type: none"> The club must adhere to and implement the relevant strategies and activities of the RESPECT campaign 	FFA Welcome Kit FFA RESPECT materials

2 Star Rating

Themes	National Criteria	Notes/FFA Template
Teams Entered	<ul style="list-style-type: none"> A minimum of 3 Teams entered into Registered Competition through an Association, Zone or Member Federation, includes Juniors and/or Seniors. 	Refer to NRR's for what constitutes a Registered Competition.
Club Management & Governance	<ul style="list-style-type: none"> Must have a Coaching Coordinator (or similar) in place. Job descriptions in place for all committee members. Must attend 2 Clubs forums a year, either run by Football or by key partners, demonstrates clubs commitment to developing their volunteers. 	FFA will provide example of volunteer job descriptions.
Child Protection	<ul style="list-style-type: none"> Must adhere to the FFA Member Protection Policy Club personnel must abide by the relevant Child Protection legislation in each State/Territory including any specific checks that may be required. 	FFA will provide the Member Protection Policy and Member Federations will provide relevant legislation with respect to appropriate working with children checks
Accredited Coaches	<ul style="list-style-type: none"> 50% coaches qualified to appropriate level which could include any of Grassroots, Juniors, Youth and Senior Certificate or License. Minimum 10% female coaches. 	FFA to provide guidelines on appropriate coaching levels.
Safety and Risk Management	<ul style="list-style-type: none"> Minimum of one person with Sports First Aid (Sports Medicine Australia) qualification in the club (other equivalent qualifications will be recognised). FFA/Member Federation approved Risk Management procedures being followed 	FFA will provide template for Risk Management Plan.
Future Planning: Club Development Plan	<ol style="list-style-type: none"> Club Vision. Player Growth and Retention: Volunteer Development: Communication and Marketing: Partnership Development: Creating a Welcoming Environment for all: Promoting Positive Behavior 	FFA will provide Development Plan Guidelines and Template
Promoting Positive Behaviour	<ul style="list-style-type: none"> The club must adhere to and implement the strategies and activities of the RESPECT campaign. (To be developed). 	FFA Welcome Kit FFA RESPECT materials

3 Star Rating

Themes	National Criteria	Notes/FFA Template
Teams Entered	<ul style="list-style-type: none"> • Minimum 6 Teams - Must Include Juniors and Seniors (both male and female) • If your club only caters for Juniors or Seniors, and cannot grow FFA will accept evidence that you have a formal relationship with another club to provide a pathway for your players. 	Refer to NRR's for what constitutes a Registered Competition.
Club Management & Governance	<ul style="list-style-type: none"> • Job descriptions in place for all volunteers • All volunteers must be registered on the MyFootballClub website. • Club Volunteer Coordinator appointed. 	FFA will provide example of volunteer job descriptions.
Child Protection	<ul style="list-style-type: none"> • Must adhere to the FFA Member Protection Policy • Club personnel must abide by the relevant Child Protection legislation in each State/Territory including any specific checks that may be required. 	FFA will provide the Member Protection Policy and Member Federations will provide relevant legislation with respect to appropriate working with children checks
Accredited Coaches	<ul style="list-style-type: none"> • 75% of coaches qualified to the appropriate level which could include any of the Grassroots, Juniors, Youth and Senior Certificate or license courses. Minimum 15% female coaches. 	FFA to provide guidelines on appropriate coaching levels.
Safety and Risk Management	<ul style="list-style-type: none"> • Minimum three volunteers with a minimum of Sports First Aid (Sports Medicine Australia) qualification in the club (other equivalent qualifications will be recognised). 	FFA will provide template for Risk Management Plan.
Future Planning: Club Development Plan	<ol style="list-style-type: none"> 1. Club Vision. 2. Player Growth and Retention. 3. Volunteer Development: 4. Communication and Marketing: How can I raise awareness of my club in the local community. 5. Partnership Development: At a Minimum must address how to develop links with local schools. 6. Creating a Welcoming Environment for all: 7. Promoting Positive Behavior 8. Coach Development 9. Facility Development 	FFA will provide Development Plan Guidelines and Template
Promoting Positive Behaviour	<ul style="list-style-type: none"> • The club must adhere to and implement the strategies and activities of the RESPECT campaign. (To be developed). 	FFA Welcome Kit FFA RESPECT materials

4 Star Rating

Themes	National Criteria	Notes/FFA Template
Teams Entered	<ul style="list-style-type: none"> • Minimum 10 Teams entered into affiliated competition. Must provide opportunities for Boys, Girls, Men and Women. Clubs that field less than ten teams but still field teams in every available category will still be considered for Level 4 accreditation. • If your club only caters for Juniors or Seniors, and cannot grow FFA will accept evidence that you have a formal relationship with another club to provide a pathway for your players. 	Refer to NRR's for what constitutes a Registered Competition.
Club Management & Governance	Developing Specific Roles in the Club: <ol style="list-style-type: none"> 1. School Liaison Officer. 2. Parent liaison. 3. Coaching Co-ordinator. 	FFA will provide example of volunteer job descriptions.
Child Protection	<ul style="list-style-type: none"> • Must adhere to the FFA Member Protection Policy • Club personnel must undertake appropriate working with children checks, in line with the relevant Child Protection legislation in each State/Territory. 	FFA will provide the Member Protection Policy and Member Federations will provide relevant legislation with respect to appropriate working with children checks
Accredited Coaches	<ul style="list-style-type: none"> • 100% coaches qualified with any of Grassroots, Junior, Youth or Senior Certificate or License courses. Minimum 20% female coaches. 	FFA to provide guidelines on appropriate coaching levels.
Safety and Risk Management	<ul style="list-style-type: none"> • Minimum five volunteers with a minimum of Sports First Aid (Sports Medicine Australia) qualification in the club (other equivalent qualifications will be recognised) 	FFA will provide template for Risk Management Plan.
Future Planning: Club Development Plan	<ol style="list-style-type: none"> 1. Club Vision. 2. Player Growth and Retention. 3. Volunteer Development: 4. Communication and Marketing: How can I raise awareness of my club in the local community. 5. Partnership Development: At a Minimum must address how to develop links with local schools. 6. Creating a Welcoming Environment for all: 7. Promoting Positive Behavior 8. Coach Development 9. Facility Development 10. Creating Recreational Opportunities: Futsal and Beach 11. Disability Developments 12. Developing Match Officials 	FFA will provide Development Plan Guidelines and Template
Promoting Positive Behaviour	<ul style="list-style-type: none"> • The club must adhere to and implement the strategies and activities of the RESPECT campaign. (To be developed). 	FFA Welcome Kit FFA RESPECT materials