

Competition Management Guide



**FOOTBALL
NSW**

Football NSW Champion of Champions Results Entry

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CHAMPION OF CHAMPIONS

SPORTS TECHNOLOGY GROUP PROCEDURES – RESULTS ENTRY

This guide has been prepared by Football NSW to serve as a reference for Associations regarding the entering of results for the Champion of Champions.

For the Champion of Champions results are to be entered into STG by the Association representative

Results are to be entered into STG between 4:00PM and 6:00PM on the night of the game.

If you have not set up an Passport account you will need to do so by going to the following link and registering an account: <https://passport.sportstg.com/account/>

To arrange your Association Access you are required to complete the Champion of Champions Access Request form: <http://form.jotformpro.com/form/52298121735961>

This document covers the following:

1. ***Logging into STG;***
2. ***Locating fixtures;***
3. ***Entering results;***
4. ***Support.***

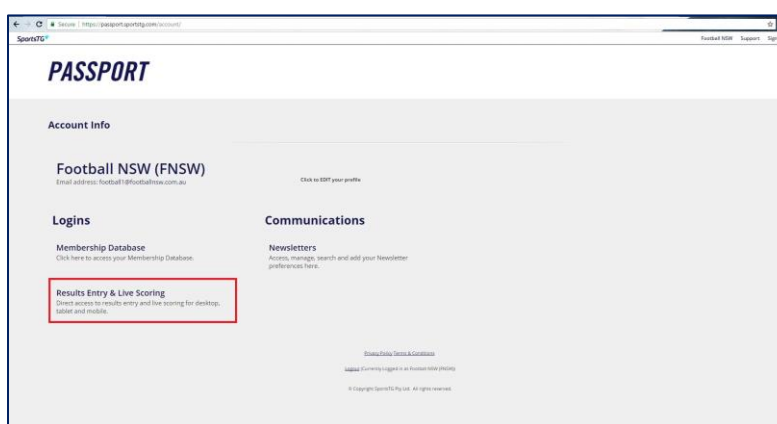
Results will automatically upload to the website at times set by Football NSW.

ACCESS AND LOGIN

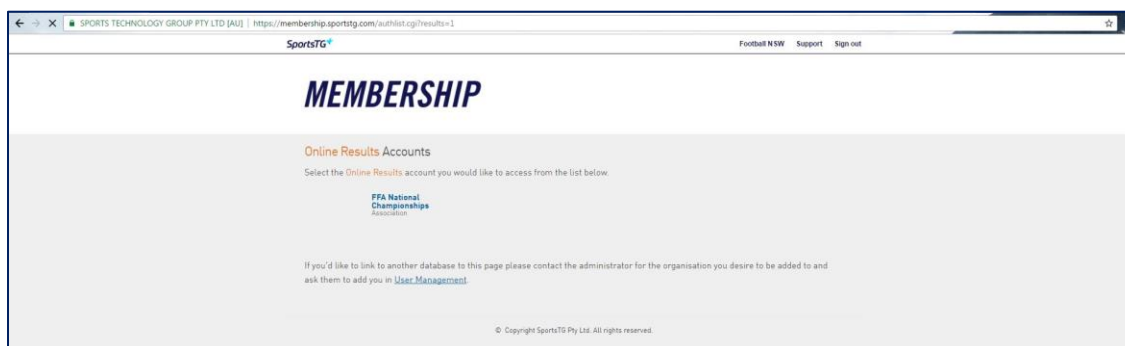
STG LOGIN & DATABASE SELECTION

After your access has been set up on your Passport, sign in here;
<https://passport.sportstg.com/login/>

Enter your Passport email address and associated password then click “**Sign In**”.
If you can’t remember your password use the “**Forgot Password?**” functionality.
Once logged in select “**Results Entry & Live Scoring**” under the “**Logins**” heading.



You will then be taken to a new screen which will display all of the databases that you have access to. Click on the relevant database.



LOCATING UPCOMING FIXTURES

LOCATING FIXTURES / ENTERING RESULTS

After clicking on your Association Access, you will be taken to a screen to view fixtures. Enter in the date parameters for the fixtures you are searching for and click “**Enter Quick Results**”.

You can also select to see only certain competitions by using the filters to the right hand side. You will only see matches that are taking place at venues which you have access too.

Display Matches
Use the filters below to list the desired matches.

Show matches commencing on (dd/mm/yyyy): Season: Venue Name:

and concluding on (dd/mm/yyyy): Competition Name:

After clicking on “**Enter Quick Results**” you will be taken to the results area for the fixture.

You are required to enter **Half Time and Full Time Scores**. You will notice that the “**Result**” will automatically update to win/loss/draw according to the results you enter.

Click on “**Save Quick Results**”.

HTS	FTS	YC	RC	Result	Home Team	Away Team	HTS	FTS	YC	RC	Result	Competition	Match Date/Time	Venue
<input type="text" value="3"/>	<input type="text" value="4"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	Won	Avalon (MMFA)	Camden Tigers (MFA)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	Lost	12 Girls Champion of Champions	14/09/2014 09:00	Cromer 2
<input type="text" value="0"/>	<input type="text" value="4"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	Won	Avalon (MMFA)	Greystanes SC (SDSFA)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	Lost	12 Girls Champion of Champions	21/09/2014 09:00	Ray Marshall 2
<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	Won	Avalon (MMFA)	Terrigal United FC (CCF)	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	Lost	12 Girls Champion of Champions	28/09/2014 09:00	Cromer 1
<input type="text" value="0"/>	<input type="text" value="4"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	Won	AC United (SDSFA)	Avalon (MMFA)	<input type="text" value="0"/>	<input type="text" value="3"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	Lost	12 Girls Champion of Champions	12/10/2014 09:00	Cromer 1

FOOTBALL NSW SUPPORT

SUPPORT CONTACTS

Football NSW have support available should you encounter any problems throughout this process, please see below for support contact information.

Kim Burge: (02) 8814 4444 kim@footballnsw.com.au
(business hours – 9am-5pm Mon-Fri)