



**FOOTBALL**  
**NSW**

# **Football NSW guide to ITC & IFTC**

(International Transfer Certificate & International Futsal Transfer Certificate)

## WHAT IS AN ITC/IFTC?

An International Transfer Certificate (ITC) & International Futsal Transfer Certificate (IFTC) is a certificate provided from one national association to another to facilitate the transfer of a player between countries

## WHO NEEDS AN ITC/IFTC?

There are 2 scenarios where a player (either 10 years old or older) require an ITC, either:

- Last registration was to a non-Australian club and/or
- First football registration for a non-Australian citizen

An IFTC is only needed when:

- Last Futsal registration was to a non-Australian club

## WHO SETS THE ITC/IFTC REQUIREMENTS?

All rules & regulations are set out by FIFA and apply to all countries

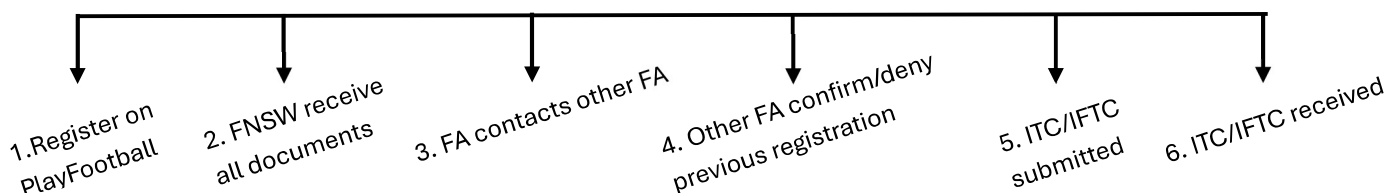
## HOW LONG DOES AN ITC/IFTC TAKE TO GET APPROVAL?

Times will vary, but normally it can take 2-3 weeks once all documents are received to receive approval from Football Australia. BUT this estimate can be affected by a few variables, such as (but not limited to):

- Increase number of ITCs requested due to a peak registration period
- Delay in any response from the other countries' FA
- (Minors only) ITC application may be sent to Players' Status Committee in Zurich for review by FIFA

A Provisional ITC will only be issued if, after 72 hours of the requested being submitted by FA (Football Australia), there is no response from the other country.

**Note:** FA can only submit the request for the ITC once they have received initial answer from the other country's FA confirming that the player was registered within that country. There is no time constraint related to the initial correspondence & confirmation of registration. 72 hours provisional time only starts after step 5 (Pictured below)



### CAN I GET AN EXEMPTION FROM AN ITC/IFTC?

Unfortunately, no, all players, who are not Australian citizens, and/or have played overseas previously are required to be cleared before playing in Australia

**Note:** There have been instances where the system has triggered the ITC processed incorrectly, if you believe this is the case for you **DO NOT** withdraw the registration or attempt to re-register, please send the ITC team at Football NSW a copy of either an *Australian passport*, *Australian birth certificate* or *Australian citizenship certificate* to have the ITC cleared as soon as possible. Some common scenarios where the ITC is triggered incorrectly are:

- Nationality inputted is not Australian even though the player is an Australian Citizen
- Previously Australian playing history was not shown on player profile
- Previously approved ITC not appearing

### Do I need an ITC/IFTC even though I'm planning to play for an amateur football club?

Yes, you need an ITC regardless of the level of Football/Futsal you are playing or the status of your club in Australia

### WHERE DO I SEND ALL THE DOCUMENTS?

All documents need to be sent to [itc@footballnsw.com.au](mailto:itc@footballnsw.com.au) preferably in .PDF or .JPEG file format

### WHAT DO I DO ONCE I RECEIVE MY APPROVAL?

Once you receive your approval, you need to go back into your registration & in most cases, pay any outstanding fees to finalise your registration

### WHAT DOCUMENTS ARE REQUIRED FOR MY ITC/IFTC?

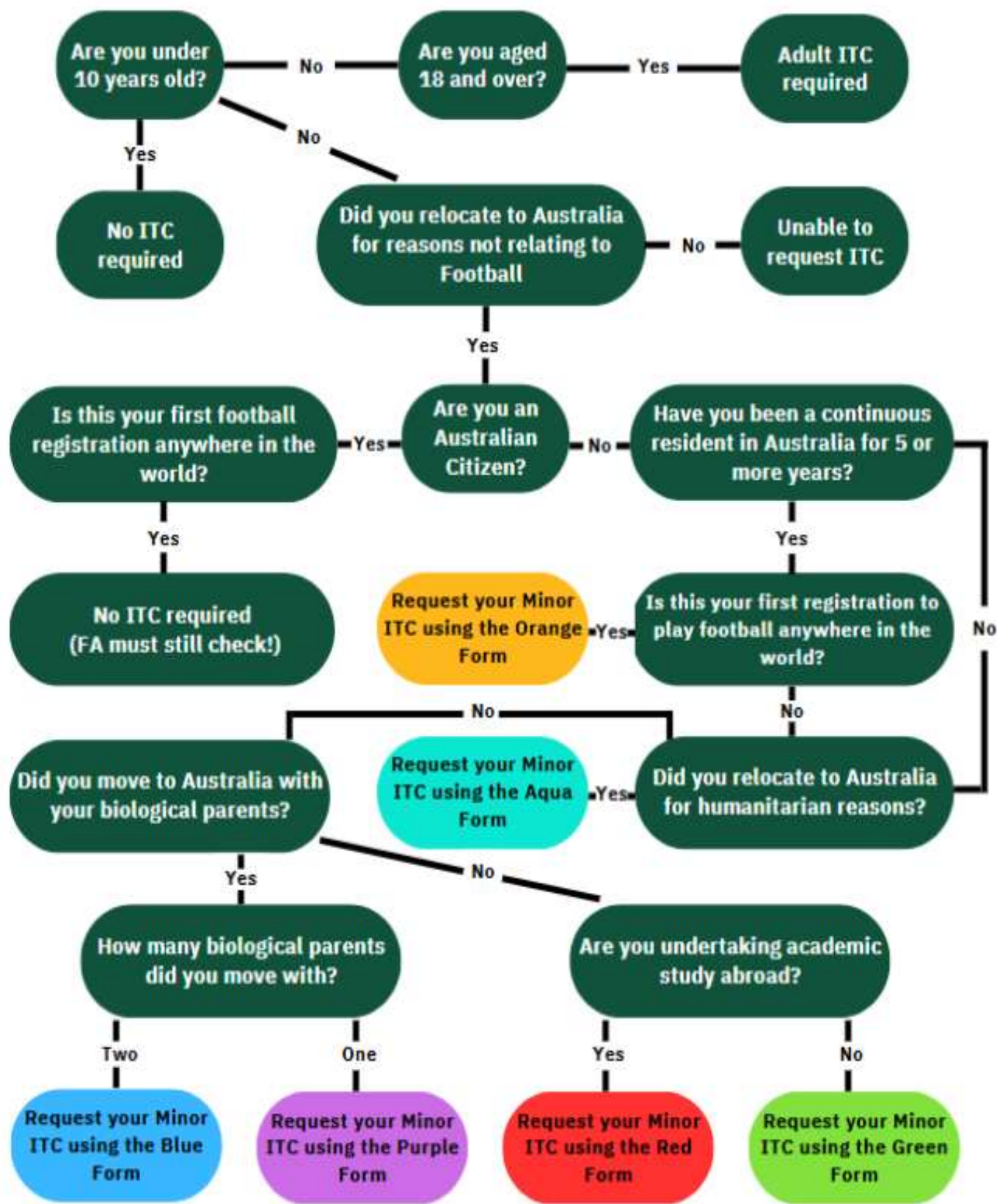
ITC & IFTC are split into 2 categories -

Adults (Over 18 years old)\* – a copy of your Passport is all that is required to apply for your ITC

Minors (Between the age of 10-18 years) – Documents supporting your application are required. A list of documents is on the following pages

**Note:** you will only count as an Adult if you turn 18 years old either on or before your date of registration

START HERE!



## Minor Documents Required

	Orange Form	Blue Form	Purple Form	Green Form	Aqua Form	Red Form
<i>Parents Declaration</i>	✓	✓	✓	✓	✓	✓
<i>Club Declaration</i>	✓	✓	✓	✓	✓	✓
<i>Passport</i>	✓	✓	✓	✓	✓	✓
<i>Birth Certificate</i>	✓	✓	✓	✓	✓	✓
<i>Documentation of Education</i>	✓	✓	✓	✓	✓	✓
<i>Proof of residence</i>	✓	✓	✓	✓	✓	✓
<i>Parent's passport</i>	-	✓	✓	✓	✓	✓
<i>Copy of all visas (Player + Parents)</i>	✓ (Entry 5+ years ago)	✓	✓	✓	-	✓
<i>Reason for coming to Aus.</i>	-	✓	✓	✓	-	-
<i>Parent's work contract</i>	-	✓	✓	✓	-	-
<i>Proof of custody (if required)</i>	-	-	✓	✓	✓	-
<i>Parent's death certificate (if required)</i>	-	-	✓	-	✓	-
<i>Proof of refugee status</i>	-	-	-	-	✓	-
<i>Exchange program information</i>	-	-	-	-	-	✓
<i>Confirmation of return home</i>	-	-	-	-	-	✓
<i>Confirmation of player's participation from academic institution in home country</i>	-	-	-	-	-	✓
<i>Documentation of accommodation/care</i>	-	-	-	-	-	✓
<i>Authorisation of host parents</i>	-	-	-	-	-	✓
<i>Authorisation of biological parents / legal guardian / custody holder</i>	-	-	-	-	✓	✓

\*If any documents are unavailable, please contact Football NSW ITC team to discuss alternative documents that can be provided