



## POSITION DESCRIPTION

<b>POSITION TITLE:</b>	FNSW Community Referee Education Coordinator
<b>REPORTING LINE:</b>	Referee Manager
<b>DEPARTMENT NAME:</b>	Referee Department
<b>FUNCTIONAL RELATIONSHIPS:</b>	Head of Football Development, FNSW Referee Department, Branches
<b>SUPERVISORY RESPONSIBILITIES:</b>	Nil
<b>POSITION TYPE:</b>	Fixed Term Contract - 2 years

The Community **Referee Education Coordinator** is responsible for various aspects of referee development throughout Football NSW, including referee development, assessor development, branch support and program delivery.

Working alongside Regional Branches & Associations, the Community **Referee Education Coordinator** position will establish and implement innovative match official education and development programs designed to impact positively on community football, particularly in regional NSW. This role provides an opportunity for someone with a passion for referee education who can identify, recruit and support a regional network of assessors that will support and develop referees and encourage long term participation.

The role will also support the creation of ongoing Referee Education content to be shared across the entire Referee landscape of FNSW, providing accessible, high quality and relevant education opportunities to support grassroots referee development.

The position offered is a two (2) year contract, which requires travel across the regional branch of Riverina, Southern and Western and to the headquarters of Football NSW at Valentine Sports Park, Glenwood.

This role will form part of the broader Referees Department at FNSW with core aims to improve referee retention, development opportunities and the support provided by FNSW to Branches and Grassroots football.

### **Key Areas of Responsibilities / Commitment**

- Effectively coordinate and deliver Referee Education and Development opportunities and programs within the Regional Branches, such as Referee courses, Assessor courses and Branch workshops.
- Create, coordinate and assist in the delivery of a yearly plan for Community Referee Education and Development programs, workshops and other events related to coaching across Regional FNSW.
- Create a series of online educational content to support grassroots referee development to be shared online weekly (ie. Monday night at 8pm) and consistently throughout the season regardless of where they live, qualification level or experience level. The program would be based off a curriculum and use insights from APL & National team data, as well as grassroots video footage and relevant topics and discussion items.

- Build capability in Member Branches/Regional Associations in relation to Community Referee Education and Assessor Development
- Provide support, on the ground, to Referee Branches and identify referees for representative programs (ie. Regional JDL).
- Provide Branch support for efficient and improved delivery of referee activities within the regions
- Provide support to the wider Referees Department to progress grassroots referee education, development and pathways.
- Advise and provide information and assistance to Football NSW in relation to regional Referee activities
- Promote inclusive practice and ensure any organisational decision making and programs implemented include the needs of all segments of the football community – Juniors, Men’s, Women’s, Culturally and Linguistically Diverse (CALD), Indigenous and people with disabilities.

### **Knowledge, Skills and Behaviour Required**

- Minimum Level 3 Referee Instructor
- Minimum FNSW Level 3 Referee Assessor
- Proven experience working in referee education
- Proven experience in the delivery of referee development programs
- Proven experience working with a broad cross section of stakeholders
- Experience in Excel (spreadsheets), the QMS system and other database practices
- Highly organised with strong interpersonal and communication skills both written and verbal
- The ability to effectively prioritise and execute tasks within defined time frames
- Proven team player and with conflict resolution experience
- Excellent problem -solving ability and analytical skills
- Commitment to evidence -based decision making
- Eligibility to work in Australia
- Commitment to FNSW Policies, Procedures and behaviour expectations
- Working with children check, current driver’s license and own transport

### **Unique criteria**

There is a considerable amount of weekend and evening work (unique work hours) and whilst you may be entitled to Time in Lieu, this requirement is incorporated into the complete salary package.